

	A	B	C	D	E	F	G	H	I
1	EDUCATION OPERATIONAL DELIVERY COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.								
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update		Chief Officer	Directorate	Terms of Reference	Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3			12 November 2019						
4	Cluster Risk Register - Integrated Children's & Family Services	To report on the cluster risk register			Graeme Simpson	Integrated Children's and Family Services	Operations	GD 7.4	
5	Orchard Brae	To provide Elected Members with further information on the range of support being afforded to Orchard Brae following their inspection by Education Scotland which was published on 2nd July 2019.			Eleanor Sheppard	Integrated Children's and Family Services	Operations	Purpose 1; Remit 7	
6	School Estate Strategy - Review	Council 6/3/18 - to instruct the Chief Officer – Corporate Landlord to bring a review of the School Estate report within the next 9 months to the Education Operational Delivery Committee, thereafter to forward the report to the Capital Programme Committee. Now to be submitted to City Growth and Resources Committee in line with the changes to the Terms of Reference agreed by Council in March 2019.	Delayed from 17/09/19 meeting to enable consideration of the Scottish Government's new Learning Estate Strategy prior to submitting a report to EODC.		Andrew Jones	Corporate Landlord	Resources	Purpose 1; Remit 3.1, 5 and 6	D Officers have recommended delaying the finalising of the School Estate Plan report until after the Council budget meeting in March 2020. The estate plan will then be aligned to support the delivery of budget decisions made at that meeting.
7	Early Learning and Childcare Admissions Policy 2020-21	To update the policy as it is the first year for applications for the increased Early Learning and Childcare entitlement – due to be implemented in August 2020.			Louise Beaton	Integrated Children's and Family Services	Operations	GD 7.1	
8	School Holiday Pattern 2020 to 2025	EOD Committee 16/05/19 - to agree that the existing holiday pattern continue for the session 2020/2021 and a further consultation exercise be undertaken to determine if the summer holiday should be brought forward by a week, reporting to Committee in November 2019.			Matt Reid / Donna Cuthill	Integrated Children's and Family Services	Operations	Remit 5	

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2	Free School Meals Policy	EOD Committee 16/05/19 - (i) to instruct the Chief Operating Officer to investigate whether the Council should develop a free school meals policy to address anomalies in legislation as part of the wider Universal Credit impact report due to be presented to Operational Delivery Committee and now EODC in November 2019 and to report back to Committee with details of any proposed policy and indicative costs involved; and (ii) to instruct the Chief Operating Officer to devise and implement a system to ensure that children and young people transitioning from Primary School to Secondary School continue to benefit from the entitlement to free school meals where the entitlement exists and ACC is unaware of any change in family financial circumstances and to report back to Committee with the outcome. (Due November 2019) EOD Committee 17/09/19 - in respect of the Free School Meals reports to be submitted in November 2019 and May 2020, to note that officers would endeavour to combine the two and would advise Members at that time if the earlier report had resulted in any information being omitted which might require the further report in May 2020 (Item 22 below refers).		Derek McGowan	Early Intervention and Community Empowerment	Operations	Purpose 1	D	This item is delayed to enable cognisance to be taken of the recently approved Child Poverty Action Plan and whether any changes to Universal Credit are required. This will enable the report to provide the awaited information to Education Operational Delivery Committee regarding school meals, closer to the end of the school year as per the initial EODC instruction.
9	Strategies to manage Out of Authority Residential Placements	EOD Committee 17/01/19 - To request that officers submit separate committee reports to a future meeting of the Committee in respect of (a) the Inclusion Review and the presumption of inclusion in mainstream schools; and (b) Out of Authority Placements		Graeme Simpson	Integrated Children's and Family Services	Operations	1, 2 and 6		
10	Supporting Children's Learning in an Empowered System	EOD Committee 17/01/19 - To request that officers submit separate committee reports to a future meeting of the Committee in respect of (a) the Inclusion Review and the presumption of inclusion in mainstream schools; and (b) Out of Authority Placements. The report will review how effectively schools are able to meet the needs of those in need of additional support in order to plan next steps.		Eleanor Sheppard	Integrated Children's and Family Services	Operations	1, 5 and 6		
11	Improvement Journey Tracking Report	EOD Committee 19/04/18 - to instruct the Chief Operating Officer to track progress against the proposed KPIs in order to report progress to the Education Operational Delivery Committee. Reporting will comprise (a) a yearly progress report based on validated data and (b) a six monthly update to provide an indication of progress to that point. EOD Committee 06/11/18 - to request that officers include information on the pieces of work being undertaken in respect of the differences in some of the data in the next regular update for the Education Improvement Journey to ensure that detailed analysis was presented with the data.		Alex Paterson / Ljiljana Pavlenic	Business Intelligence and Performance Management	Commissioning	3.1, 3.2 and 6		
12									
13	16 January 2020								

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14	Empowering the System	To seek approval for the long term direction of travel to realise an empowered system		Gael Ross	Integrated Children's and Family Services	Operations	Purpose 1		
15	Erasmus+ Travel	To seek approval of overseas travel for an upcoming Erasmus+ mobilities project in April 2020		Elizabeth Henderson / Louise Beaton	Integrated Children's and Family Services	Operations	5		
16	Children & Young People's Act 2014	To provide an update on ACC's policy and practice in light of the repeal of Parts 4 and 5 of the Children and Young People Scotland Act.		Lesley Stopani	Integrated Children's and Family Services	Operations	Purpose 1		
17	12 March 2020								
18	Development of Leadership Capacity	To seek approval for a proposed approach to developing leadership capacity across our schools		Gael Ross	Integrated Children's and Family Services	Operations	Purpose 1		
19	28 May 2020								
20	Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.		Rob Polkinghorne	Operations	Operations	GD 7.5		
21	Senior Phase	To seek approval for a more holistic partnership approach to the senior phase offering		Alex Duncan	Integrated Children's and Family Services	Operations	Purpose 1		
22	Free School Meals Annual Update	EOD Committee 19/04/08 - to instruct the Chief Officer Integrated Children's and Family Services to bring a report to Committee prior to the close of each school year (a) detailing the numbers registered for and taking free school meals by school and (b) assessing the progress made by implementing the new workstreams and detailing any required adjustments for the following school year (Due May 2020) (Links with Item 9 above)		Graeme Simpson / Derek McGowan	Integrated Children's and Family Services / Early Intervention and Community Empowerment	Operations	Purpose 1		
23	United Nations Convention on Rights of the Child	Every three years as per the Children and Young People (Scotland) Act 2014 - Part 1 (section 2) of the Children and Young People (Scotland) Act 2014 (the "Act") places a duty on a range of public bodies (including all local authorities and health boards) to report, as soon as practicable after the end of each three-year period, on the steps they have taken to secure better or further effect within their areas of responsibility of the United Nations Convention on the Rights of the Child (UNCRC) requirements.		Graeme Simpson	Integrated Children's and Family Services	Operations	Purpose 1		

